

## Emptying and Cleaning Instructions for Streamline Cup Bin

### Preparing the unit for cleaning and re-use

- **First** prepare a new replacement plastic bag (these can be purchased separately). This is done by ensuring the top of the replacement bag is opened out as far as possible and by placing it on the floor next to the unit.
- Now lift top cover off unit to reveal cup stacking chutes and liquid collection flask.



- Lift out the removable liquid collection flask, empty and clean as necessary. Place to one side ready for reuse.
- Remove cup collection chutes part way out of the base of the bin allowing used cups and any excess liquid to fall into the collection bag already in situ in the base unit. ***Ensure*** that any liquid/drips from the cup chutes has stopped before lifting clear of the unit and placing on the new open replacement collection bag
- Then carefully feed new plastic bag over cup chutes and pull up towards top of unit. Leave this ready for reinsertion at a later stage.

### Emptying – the next step is to:

- Tie the bag of used cups and remove for recycling/disposal.
- Replace the prepared cup chutes and bag into the base bin.
- Now replace the liquid collection flask and top cover ensuring ends of plastic bag are hidden under the deep sided top.
- The unit is now ready for re-use.

### Cleaning the unit

- Spray top unit with anti bacterial or suitable cleaning agent.
- Clean unit with appropriate cloth or purpose designed cleaning mop, which can be purchased separately.

**Note.** Matching Can and Plastic Bottle bins are also available.

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